



OFFICE OF UNDERGRADUATE RESEARCH  
HAAS SCHOLARS PROGRAM  
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## 2018-2019 HAAS SCHOLARS PROGRAM LETTER OF AGREEMENT

I, \_\_\_\_\_, accept the 2018-2019 Haas Scholars Program (hereafter referred to as the Program) fellowship. As a condition of my fellowship, I agree to all of the following terms and commitments:

I. To participate fully in all Program activities, including:

- Orientation Retreat: Monday, May 21st through Friday, May 25th, 2018 at the Berkeley City Club. I will arrive no later than 9 AM on May 21st and commit to being in residence (at the City Club, including sleeping there the nights of the 21<sup>st</sup>-25th) until 5 PM on May 25th.
- Summer Whole Group Meetings: twice during the summer, either in person or via Skype videoconference.
- Summer Small Group Meetings: Every two weeks, either in person or via videoconference.
- Fall Research Seminar: Fridays, 2-4 pm. Even if I take the seminar for no credit, I will complete all requirements by the specified deadline.
- Research Conference: January 17-18, 2019, at the Bancroft Hotel. I will attend the conference in its entirety, present the results of my research or creative work, and participate in a formal panel practice in December 2018, and an additional one in January 2019.
- Volunteer Service: perform 10 hours of volunteer service to the Program (i.e. set up snacks, assemble nametags for the Conference, office administrative assistance, help w/ recruiting new cohort/advising applicants, or similar tasks).

II. To accept the requirements governing UC Berkeley student financial aid. I understand that:

- My academic year stipend replaces loan and/or work-study awards but does not change the total size of my financial aid package.
- The maximum amount awarded for fall and spring is \$3600.
- If I am a Fall 2018 graduate or will not be working on my Haas Scholars project in the spring due to study abroad, etc., I will be eligible for a maximum living stipend of up to \$1800, depending on financial need.

III. To make the Haas Scholars Program my primary full-time activity during Summer 2018, foregoing employment and summer course enrollment. I understand that I may not commit my time to other projects during the summer, and that I may not simultaneously accept the Haas Scholars award and other funding awards unless I have received prior written permission from the Program Office. (Exception: McNair Scholars may also be Haas Scholars).

IV. To limit employment to ten hours per week for the semester/s in which I am a Haas Scholar. I understand that up to ten hours per week are permitted, but that all employment during the academic year is discouraged.

V. To be enrolled in UC Berkeley classes on the Berkeley campus and enrolled in sufficient units to be

eligible for financial aid. I understand that I must be registered for enough units for each semester that I am a Haas Scholar to receive financial aid.

VI. To enroll in an independent study or thesis course in conjunction with my research project for *each semester* in which I am a Haas Scholar. If I am eligible to enroll in an honors/thesis course, I will do so for all semesters that I am a Haas Scholar. If not, I will arrange with my faculty sponsor to enroll in an independent study course (e.g., 199) instead.

VII. To submit documents and materials in a complete and timely manner. These include, but are not limited to:

- A project abstract by April 3, 2018.
- Updates to the group at requested intervals over the summer.
- High resolution and high quality "scholar in action" photo for the web site in Sept. 2018.
- Progress and Budget reports and meetings with the Program Manager in September and December 2018.
- My final product (thesis or media related to a creative effort), all remaining receipts and accounting, and a final exit survey on or before the last day of the spring semester, 2019.
- If my receipts do not account for all budgeted expenses, I will return all unaccounted for funding.

Failure to complete all of the requirements above may result in forfeiture of your Haas Scholar funding award.

My intended graduation date is: \_\_\_\_\_

I understand and agree to ALL of the above terms and conditions.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

(Please use secure electronic signature if possible; if not possible, just type your name again and email to me, or print, sign, and scan).